



1/18/2021

*COVID-19 Guidelines*

Dear All,

Navac Builders' key focus is to provide a safe, healthy, and efficient working environment across all of our projects. We're proactively taking steps to implement new guidelines and practices to properly reduce the impact of COVID-19 while continuing to advance current construction projects to completion. Effective immediately Navac Builders will be adhering to additional health and safety measures across all platforms. These new guidelines are as follows.

1. Navac Builders will be providing additional alcohol-based hand sanitizer and wash stations
2. Navac Builders will be posting AGC New York State informational posters on each project site.
3. Navac Builders will be requiring and enforcing social distancing where possible
4. Navac Builders will be enforcing a Zero-Tolerance for Working Sick Policy
5. Navac Builders will be Increasing and enhancing the cleaning and sanitizing of high touch surfaces, high traffic areas, equipment, tools and vehicles
6. Navac Builders will be reinforcing remote working and shift rotations, where possible
7. Navac Builders will be adhering to strengthened glove policy requirements, mandating the use of "coated gloves" at all times
8. Navac Builders will be mandating additional PPE where construction activity does not permit adequate social distancing
9. Navac Builders will be implementing new screening measures at jobsite entry gates including a no entry policy for workers who have a temperature of 100.4 Degrees or higher (which is classed as a fever per the CDC guidelines), are experiencing other symptoms of COVID-19, such as cough and/or shortness of breath and have had close contact with someone who has tested positive or is presumptively positive for COVID-19.
10. All personnel on a Navac Builders' project site **MUST** have their own Respirator (N95 or KN95), gloves (latex or coated), Eye protection (safety glasses/ goggles), along with the previously stated equipment in the Navac Builders' Safety Manual (Hard Hat, Proper Footwear etc.).
11. Any employee that is sent home due to any of the previously stated symptoms will be asked their operating locations, and contact with other employees within the workspace.
12. All personnel on a Navac Builders' project site **MUST** practice social distancing keeping at the least a 6ft space/ distance between other workers at all times.
13. All employees that have tested positive for COVID-19 are required to self-isolate for 10 days as per the CDC.
14. Any employee dismissed from a Navac Builders' project site is advised to contact a health professional immediately for further screening.
15. All personnel entering a Navac Builders' project site will be screened.
16. Non-essential business meetings and employee participation in large business gatherings or events are postponed or moved to a virtual meeting using remote meeting technologies wherever possible. Working remotely is available and strongly encouraged where possible and practical for one's role.

17. All personnel entering a Navac Builders' project have read, understand, and agree to operate their respective work within the recommendations of the above literature, attached OSHA Alert, guidelines/ information found on <https://www.cdc.gov/coronavirus/2019-ncov/communication/guidance-list.html?Sort=Date%3A%3Adesc>, and guidelines/ information found on <https://www.who.int/emergencies/diseases/novel-coronavirus-2019>.
18. All personnel entering a Navac Builders' project site is aware and accepting of the changing nature and timelines of the attached guidelines, restrictions, and recommendations. Personnel also understand that Navac Builders will follow any continuing guidelines, restrictions, and recommendations from city, state, and federal agencies to ensure the safety of all project participants.

**All personnel entering a Navac Builders' project site, operating under the COVID-19 precautionary guidelines above, is fully aware and accepting of the high transmission and infection rates, health effects, and overall risks of COVID-19 and are agreeing to help mitigate the spread via these guidelines.**

## COVID-19 Guidance for the Construction Workforce

OSHA is committed to protecting the health and safety of America's workers and workplaces during these unprecedented times. The agency will be issuing a series of industry-specific alerts designed to keep workers safe.

When working in the construction industry, the following tips can help reduce the risk of exposure to the coronavirus:

- Encourage workers to stay home if they are sick.
- Allow workers to wear masks over their nose and mouth to prevent them from spreading the virus.
- Continue to use other normal control measures, including personal protective equipment (PPE), necessary to protect workers from other job hazards associated with construction activities.
- Advise workers to avoid physical contact with others and direct employees/contractors/visitors to increase personal space to at least six feet, where possible. Where work trailers are used, all workers should maintain social distancing while inside the trailers.
- Train workers how to properly put on, use/wear, and take off protective clothing and equipment.
- Encourage respiratory etiquette, including covering coughs and sneezes.
- Promote personal hygiene. If workers do not have immediate access to soap and water for handwashing, provide alcohol-based hand rubs containing at least 60 percent alcohol.
- Use Environmental Protection Agency-approved cleaning chemicals from [List N](#) or that have label claims against the coronavirus.
- To the extent tools or equipment must be shared, provide and instruct workers to use alcohol-based wipes to clean tools before and after use. When cleaning tools and equipment, workers should consult manufacturer recommendations for proper cleaning techniques and restrictions.
- Keep in-person meetings (including toolbox talks and safety meetings) as short as possible, limit the number of workers in attendance, and use social distancing practices.
- Clean and disinfect portable jobsite toilets regularly. Hand sanitizer dispensers should be filled regularly. Frequently-touched items (i.e., door pulls and toilet seats) should be disinfected.
- Encourage workers to report any safety and health concerns.

For more information, visit [www.osha.gov/coronavirus](http://www.osha.gov/coronavirus) or call 1-800-321-OSHA (6742).

*OSHA issues alerts to draw attention to  
worker safety and health issues and solutions.*